



Hillsborough TPO Transportation Planning Organization

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Plan Hillsborough

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601 E Kennedy Blvd
18th Floor
Tampa, FL, 33602

Meeting of the Transportation Disadvantaged Coordinating Board Friday, October 28, 2022, 9:30am

All voting members are asked to attend in person, in compliance with Florida's Government in the Sunshine Law. Please RSVP for this meeting. Presenters, audience members, and committee members in exceptional circumstances may participate remotely.

Remote Participation:

To view presentations and participate your computer, tablet or smartphone:

<https://attendee.gotowebinar.com/register/8037944996699566860>

Register in advance to receive your personalized link, which can be saved to your calendar.

Dial in LISTEN-ONLY MODE: 1-415-655-0052 Access Code: 990-148-901

Presentations, full agenda packet, and supplemental materials [posted here](#), or phone us at 813-756-0371 for a printed copy.

- Please mute yourself after joining the conference to minimize background noise.
- Technical support during the meeting: Jason Krzyzanowski at 813-836-7327.

Rules of engagement:

Professional courtesies and respect for others at this meeting are expected, and failure may result in dismissal from the meeting. For more information on expectations for participation, please see the TPO's [Social Networking & Media Policy](#).

I. Call to Order and Introductions

II. Roll Call Vote and Declaration of Quorum (Gail Reese, TPO Staff)

A. Vote of Consent for Remote Member Participation – *if applicable*

III. Public Comment - 3 minutes per speaker, please

IV. Approval of Minutes – August 26, 2022

V. Action Items

- Angels Unaware Coordination Contract (Karen Smith, Sunshine Line)
- Gracepoint Coordination Contract (Karen Smith, Sunshine Line)
- Human Development Center Coordination Contract (Karen Smith, Sunshine Line)
- TD Annual Operating Report Approval (Karen Smith, Sunshine Line)

- E. [Community Transportation Coordinator Evaluation \(Joshua Barber, TPO Staff\)](#)

VI. Status Reports

- A. [Sunshine Line Update \(Karen Smith, Sunshine Line\)](#)
- B. [Tampa MOVES Update \(City of Tampa Mobility Staff\)](#)
- C. [Hillsborough County Paved Trail Big Data Survey \(Sarah Caper and Chris Fellerhoff, Hillsborough County\)](#)

VII. Old Business & New Business

- A. [5310 Program Update](#)
- B. [Next Meeting: December 16, 2022](#)

VIII. Adjournment

IX. Addendum

- A. [TPO Meeting Summary & Committee Report](#)
- B. [YES! of America Fair Flyer](#)
- C. [2020-21 Hillsborough CTC Compliance Report](#)
- D. [Tampa Bypass Canal Meeting](#)
- E. [The State of Transportation in Hillsborough](#)

The full agenda packet is available on the TPO's website, www.planhillsborough.org, or by calling (813) 272-5940.

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Persons needing interpreter services or accommodations for a disability in order to participate in this meeting, free of charge, are encouraged to contact Joshua Barber, (813) 576-2313 or barberj@plancom.org, three business days in advance of the meeting. If you are only able to speak Spanish, please call the Spanish helpline at (813) 272-5940 or (813) 273-3774 and dial 1.

Se recomienda a las personas que necesiten servicios de interpretación o adaptaciones por una discapacidad para participar en esta reunión, o ayuda para leer o interpretar los temas de esta agenda, sin costo alguno, que se pongan en contacto con Joshua Barber, (813) 576-2313 o barberj@plancom.org, tres días hábiles antes de la reunión. Si sólo habla español, por favor llame a la línea de ayuda en español al (813) 272-5940 o (813) 273-3774 ext. 1.

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**HILLSBOROUGH COUNTY MEETING OF THE
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
HYBRID MEETING OF AUGUST 26, 2021
DRAFT MINUTES**

I. CALL WORKSHOP TO ORDER

Chair Myers called the meeting to order at 9:30 AM.

II. ROLL CALL & DECLARATION OF QUORUM (Gail Reese, TPO Staff)

Members Present In-Person: Commissioner Gwen Myers, Gloria Mills, Glenn Brown, Artie Fryer, Tracy Noyes, Emily Hughart, Kristina Melling, Beth Pasek, Mark Harshbarger, Alexcia Wiggins, Craig Forsell

Members Present Virtually: Deborah Lekenta, Dr Leslene Gordon, Kristen Thomas, John Vargas, Cassandra Blaylock

Members Excused/ Absent: Debra Noel, Indirha Chambers

Others Present: Karen Smith, Jerry Stickney (Sunshine Line); Joshua Barber, Jason Krzyzanowski, Beth Alden, Allison Yeh, Gail Reese (TPO Staff); Megan Kriegr (VA Government); Loretta Kirk (HART); Daniel Holiday (ACTS Florida)

An in-person quorum has been met.

A. Vote of Consent for Remote Member Participation – if applicable. (Timestamp 0:02:26)

Beth Pasek moved to approve remote participation, seconded by Glenn Brown. Voice vote, motion passes unanimously.

III. APPROVAL OF MINUTES (Timestamp 0:02:49) – June 24, 2022

Beth Pasek moved to accept the June 24, 2022 minutes, seconded by Glenn Brown. Voice vote, motion passes unanimously.

IV. PUBLIC COMMENT – None

V. ACTION ITEMS

A. Transportation Disadvantaged Service Plan Amendment (Joshua Barber, TPO Staff) (Timestamp 0:03:21)

- Required document.
- Proposing to expand income requirement from 125% to 150% of the Federal Poverty Guidelines

- Better align Sunshine Line with other needs assessment guidelines.
- Language change and letter included in the August agenda packet.

Recommended Action: Approve the amendment to the TDSP to expand the income requirement for client eligibility from 125% of the Federal Poverty Guidelines to 150% based on household income.

Discussion:

It was asked when the last time this was raised. It has been more than 10 days. It was asked if there is an estimate on the increase this would result in across the county. It is unknown at this time. Would like to see the increase after the change is made.

Artie Fryer moved to approve the TDSP amendment, seconded by Craig Forsell. Voice vote, motion passes unanimously.

VI. STATUS REPORTS

A. Sunshine Line Update (Karen Smith, Sunshine Line) *(Timestamp 0:08:36)*

- Scott Clark is on extended leave; Jerry Stickney is the interim Director.
- Working on the annual operating report. Will be presented at the October meeting.
- Key Service Indicators.
 - Provided 6859 trips in July; issued 1500 bus passes; added 195 new clients
 - Calles handled – 5484.
 - Cost per trip \$68.36
- Increasing transportation to aging services sites as they continue to open.
- Hired 4 people and have 6 more starting within a few weeks. 9 vacancies at this time.
- Commission for the Transportation Disadvantaged will be doing their monitoring us the Sunshine Line as the TD Coordinator on September 19th.
- Getting ready to procure replacement scheduling software.

Discussion:

More in-depth information for staffing was requested. It is getting better. The county has done a pay increase and that has helped. Anticipating ½ the vacancies from the July numbers. It was asked if there is an update on the PSTA. Weekly meetings are being held with PSTA and Pasco County. PSTA has the grant money and Sunshine Line is working out the agreement now. Cross-county trips should begin in October time frame. Eligibility will be done by county of residence. Information appears to be available for Pinellas and Hillsborough; it was asked about Pasco. Pasco County is on the same time schedule as Hillsborough.

B. HART FY 2023 Budget (Loretta Kirk, HART) *(Timestamp 0:18:23)*

- Went over the timeline of public hearings and Board adoption.
- Review of Budget Assumptions – Revenue and Expenses.
- Looked at the operating budget summary.
- Explained the proposed service revenue hours, revenue miles, and ridership for Fixed Routes, Paratransit, Streetcar, and All HART.

- Looked at the FY23 – FY27 Five-Year Capital Plan.
- Reviewed the FY23 Capital Budget Summary and Detail

Presentation: [HART FY 2023 Proposed Operating Budget](#)

Discussion:

It was noted that 7% of the budget is based on FTE and if HART is experiencing staffing challenges as well, it will impact the budget. HART is budgeting 800 FTEs and had 733 filled as of the week of August 15th. There was a recent job fair and another one was posted. The ferry was asked about and where it is going. This is a county project that is still being programmed out. It was noted that a Rider Advisory Board is being advertised on the buses. This board is being handled by the marketing department. It has already started. It was asked if regular information from the Rider Board to the TDCB could be arranged and if two positions from the TDCB could be represented on that Board. That request will be communicated. It was asked if the scheduling software already had a vendor or if it was in procurement and whether or not this information could be shared with Sunshine Line. More information on bus shelters for District 3 was requested.

C. Transportation Disadvantaged Return on Investment Study (Joshua Barber, TPO Staff)

(Timestamp: 0:44:51)

- Went over the project background – a statewide study done in 2008, a local update in 2016.
 - Five trip purposes:
- Went over the methodology – used round-trip instead of one-way for this update.
 - Medical – assumed 1% of medical trips prevent a hospital stay
 - Employment – assumed 1% worked 6 hours a day at \$10 hour (2019 statewide minimum wage)
 - Life-sustaining – assumed that \$27.39 spent per round trip that would otherwise not have been spent
- Summary – only one was under 100% return. Conservative estimates. Several benefits are not quantified in the study. Done as part of the most recent CTC evaluation.

Study: [Transportation Disadvantaged Return on Investment Study Draft](#)

Discussion:

It was asked what “life-sustaining” trips are; recreation, shopping, social, necessary to get out and do that is not otherwise categorized. It was asked that this report be updated once a year and brought back to the committee. It was noted that it seems that 1% seems low for medical, specifically with things like dialysis trips.

D. Health Impact Assessment of Complete Streets in LRTP (Joshua Barber, TPO Staff)

(Timestamp 0:54:35)

- Went over the background – part of a larger ask by the TPO, due to budget, focused on Complete Streets.
- Working to better understand how Complete Streets impact public health.

- Worked with the Healthy Mobility Model – land use, establish baseline, forecast, identify and prioritize improvements
- Developed community health risks assessment – did an aggregate of six chronic diseases
- Chose five study roadways – E. Dr. Martin Luther King Blvd., Hillsborough Ave, Lithia Pinecrest, US 301, W. Platt Street/ W. Cleveland Street – reviewed the percentage of disease prevalence in each area.
- Looked at the demographics/ economics and health – large gaps in education, poverty, income, rent and transportation burden. The lowest rate of educational attainment had the highest rates of poor health outcomes.
- Looked at the environmental justice areas – EJ areas are significantly more likely to have health outcomes below average.
- Looked at urban design and environment and health
- Review of key takeaways
- Looked at prioritization principles and where to prioritize projects in the Complete Street treatments. Improve active facilities ratios, reduce traffic proximity and air pollution, improve safety, and incentivize non-car commutes.
- Went over high-level recommendations at the planning level.

Presentation: [Health Impact Assessment of Complete Streets in LRTP](#)

Discussion:

It was noted that this work has come a long way. It was asked what the health impact is on a vulnerable population as summarized by the study. It is clear that chronic illnesses are a challenge. That is the next step of the study; it will not have a magnitude associated. This is setting up the Equity Needs Assessment for the LRTP and eventually the TIP. It was noted that there are some generalized things that could be emphasized in this report. It was pointed out that specific areas are being shown, Platt and Cleveland, that are vacant properties and how the environment attracts people with challenges. It was noted that improvements on Kennedy Blvd should be highlighted as an area of improvement encouraging pedestrians. The term Environmental Justice was asked to be clarified; areas of minority and low income. It was asked how that relates to the environment. It is defined by the Federal Government and there is a correlation that these areas are often impacted by environmental conditions.

VII. OLD BUSINESS & NEW BUSINESS (*Timestamp 1:17:43*)

- A. ADA Self-Evaluation and Transition Plan** – leading this plan and it is required by the federal government. The first step is self-evaluation. We will be conducting an internal review. Inviting the Board members to comment on the accessibility of the agency, physical and digital.
- B. Craig Forsell** asked if it would be OK for him to contact everyone via email for their upcoming fair on October 1st. It is a live fair this year and needs assistance getting the word out.
- C. Gloria Mills** is very interested in the three counties facilitating intercounty transportation. It was asked if there is going to be a “Grand Opening” so that users will know it is available and running. This will be looked into; will be in the Plan Hillsborough Newsletter. Sunshine Line will follow up

on their internal plan. Ms. Mills would be happy to pass out flyers on this. Sunshine Line will get promotion info to Joshua Barber for distribution.

D. Next meeting: October 28, 2022 at 9:30 AM

VIII. ADJOURNMENT – adjourned at 10:54 AM

DRAFT



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

Angels Unaware Coordination Contract

Presenter:

Karen Smith, Sunshine Line

Summary:

Angels Unaware currently has a Coordination Contract with Hillsborough County that is expiring. This new contract will replace the expired contract. This agency is a recipient of 5310 funding through the Florida Department of Transportation (FDOT); FDOT requires all recipients to have a Coordination Contract with the local CTC.

Angels Unaware, Inc. maintains wheelchair and passenger vans are used for the following:

- Transporting residents to Day Programs
- Transporting residents to medical appointments
- Transporting residents on outings
- Grocery and food pick up for Angels Unaware homes

Last year Gracepoint provided 8,821 one-way passenger trips for 33 unduplicated clients with 8 vehicles at an average cost of \$6.03 per trip.

The CTC is requesting approval to enter into a new Coordination Contract with Angels Unaware

Recommended Action:

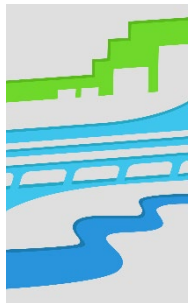
Approve the CTC entering into a new Coordination Contract with Angels Unaware

Prepared By:

Joshua Barber, TPO Staff

Attachments:

None.





Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

Gracepoint Coordination Contract

Presenter:

Karen Smith, Sunshine Line

Summary:

Mental Health Care, Inc. dba Gracepoint currently has a Coordination Contract with Hillsborough County that is expiring. This new contract will replace the expired contract. This agency is a recipient of 5310 funding through the Florida Department of Transportation (FDOT); FDOT requires all recipients to have a Coordination Contract with the local CTC.

Gracepoint provides transportation to behavioral health and homeless clients to appointments, and in support of behavioral health and activities of daily living services it provides to its clients. This service is on an as need basis and does not include a fixed route schedule.

Last year Gracepoint provided 18,312 one-way passenger trips for 8,240 unduplicated clients with 18 vehicles at an average cost of \$26.52 per trip.

The CTC is requesting approval to enter into a new Coordination Contract with Mental Health Care, Inc. dba Gracepoint.

Recommended Action:

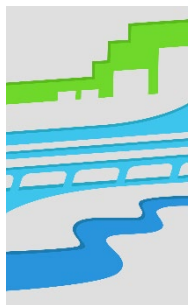
Approve the CTC entering into a new Coordination Contract with Mental Health Care, Inc. dba Gracepoint

Prepared By:

Joshua Barber, TPO Staff

Attachments:

None.



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Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

Human Development Center Coordination Contract

Presenter:

Karen Smith, Sunshine Line

Summary:

Human Development Center currently has a Coordination Contract with Hillsborough County that is expiring. This new contract will replace the expired contract. This agency is a recipient of 5310 funding through the Florida Department of Transportation (FDOT); FDOT requires all recipients to have a Coordination Contract with the local CTC.

Last year Human Development Center provided 10,143 one-way passenger trips for 24 unduplicated clients with 6 vehicles at an average cost of \$21.62 per trip.

The CTC is requesting approval to enter into a new Coordination Contract with Human Development Center.

Recommended Action:

Approve the CTC entering into a new Coordination Contract with Human Development Center.

Prepared By:

Joshua Barber, TPO Staff

Attachments:

None.



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Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

TD Annual Operating Report FY21-22

Presenter:

Karen Smith, Sunshine Line

Summary:

The Annual Operating Review (AOR) is an annual requirement of the Community Transportation Coordinator to provide to the Transportation Disadvantaged Coordinating Board (TDCB) for its review, and then to submit the AOR to the Commission for the Transportation Disadvantaged. The AOR serves several purposes. The AOR itemizes information relating to the transportation services delivered by the coordinator and allows the Local Coordinating Board to develop a thorough understanding of the coordinated transportation disadvantaged program in the service area. The report also provides the Commission for the Transportation Disadvantaged with a uniform state-wide data base which is used to monitor the effectiveness and efficiency of the program.

The Commission for the Transportation Disadvantaged compiles the AORs from the coordinators into the Annual Performance Report. Later, the Local Coordinating Boards will use the AOR data in conducting an annual evaluation of the coordinator as well as for inclusion in the Transportation Disadvantaged Service Plan's development.

Recommended Action:

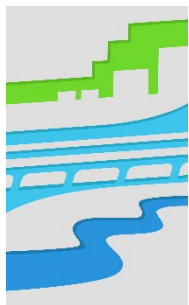
A motion requesting that the TDCB Chair certify that the TDCB has reviewed the report and the Planning Agency has received a copy of the AOR.

Prepared By:

Joshua Barber, TPO Staff

Attachments:

TD Annual Operating Report FY21-22



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CTC Organization

County: Hillsborough

CTC Status: Submitted

Fiscal Year: 7/1/2021 - 6/30/2022

CTD Status: Under Review

Date Initiated: 7/20/2022

CTC Organization Name: Hillsborough County Board of County

Commissioners

Address: 2709 E Hanna Ave

City: Tampa

State: FL

Zip Code: 33610

Organization Type: County

Network Type: Partial Brokerage

Operating Environment: Urban

Transportation Operators: Yes

Number of Transportation Operators: 1

Coordination Contractors: Yes

Number of Coordination Contractors: 12

Provide Out of County Trips: Yes

Local Coordinating Board (LCB) Chairperson: Commissioner Gwen Myers

CTC Contact: Karen Smith

CTC Contact Title: Business & Compliance Coordinator, Sunshine
Line

CTC Contact Email: smithk@hillsboroughcounty.org

Phone: (813) 276-8126

CTC Certification

I, Karen Smith, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Commissioner Gwen Myers, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



CTC Trips

County: Hillsborough

CTC Status: Submitted

CTC Organization: Hillsborough County Board of County Commissioners

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	1,627	N/A	1,627	1,045	N/A	1,045
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	287,396	N/A	287,396	146,172	N/A	146,172
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	60,095	282,395	342,490	43,407	168,840	212,247
Non-Ambulatory	10,831	54,644	65,475	8,904	22,198	31,102
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	762	N/A	762	1,128	N/A	1,128
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	360,711	337,039	697,750	200,656	191,038	391,694
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	762	N/A	762	1,128	N/A	1,128
Total - Contracted Transportation Operator Trips	762	0	762	1,128	0	1,128
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	3,117	3,117	0	4,800	4,800
Agency for Persons with Disabilities (APD)	0	98,858	98,858	0	26,906	26,906
Comm for the Transportation Disadvantaged (CTD)	299,434	N/A	299,434	166,880	N/A	166,880
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	13,079	13,079	0	9,079	9,079
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	1,435	0	1,435	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	70	0	70
Dept of Transportation (DOT)	0	104,653	104,653	0	71,849	71,849
Local Government	59,800	106,462	166,262	33,369	46,914	80,283
Local Non-Government	0	1,336	1,336	0	20,179	20,179
Other Federal & State Programs	42	9,534	9,576	337	11,311	11,648
Total - Revenue Source	360,711	337,039	697,750	200,656	191,038	391,694



CTC Trips (cont'd)

County: Hillsborough

CTC Status: Submitted

CTC Organization: Hillsborough County Board of County Commissioners

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	1,106	280	1,386	541	150	691
Children At Risk	0	159	159	83	32	115
Persons With Disabilities	39,195	312,859	352,054	33,861	167,424	201,285
Low Income	319,451	2,659	322,110	165,238	4,265	169,503
Other	959	21,082	22,041	933	19,167	20,100
Total - Passenger Type	360,711	337,039	697,750	200,656	191,038	391,694
Trip Purpose - One Way						
Medical	52,586	87,921	140,507	43,358	68,002	111,360
Employment	10,458	41,451	51,909	10,450	24,878	35,328
Education/Training/Daycare	5,166	99,480	104,646	1,869	30,484	32,353
Nutritional	219,731	3,021	222,752	103,446	1,924	105,370
Life-Sustaining/Other	72,770	105,166	177,936	41,533	65,750	107,283
Total - Trip Purpose	360,711	337,039	697,750	200,656	191,038	391,694
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	2,867	14,206	17,073	4,015	11,007	15,022
Total - UDPHC	2,867	14,206	17,073	4,015	11,007	15,022
Unmet & No Shows						
Unmet Trip Requests	15	N/A	15	21	N/A	21
No Shows	2,794	N/A	2,794	1,530	N/A	1,530
Customer Feedback						
Complaints	36	N/A	36	23	N/A	23
Commendations	128	N/A	128	164	N/A	164



CTC Vehicles & Drivers

County: Hillsborough

CTC Status: Submitted

CTC Organization: Hillsborough County
Board of County
Commissioners

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	996,439	2,409,068	3,405,507	828,457	1,966,521	2,794,978
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	5,971	N/A	5,971	14,777	N/A	14,777
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	1,002,410	2,409,068	3,411,478	843,234	1,966,521	2,809,755
Roadcalls & Accidents						
Roadcalls	10	290	300	55	255	310
Chargeable Accidents	9	16	25	7	42	49
Vehicle Inventory						
Total Number of Vehicles	69	227	296	71	245	316
Number of Wheelchair Accessible Vehicles	69	110	179	66	124	190
Drivers						
Number of Full Time & Part Time Drivers	40	550	590	63	653	716
Number of Volunteer Drivers	0	0	0	0	0	0



CTC Revenue Sources

County: Hillsborough

CTC Status: Submitted

CTC Organization: Hillsborough County Board of County Commissioners

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 0	\$ 404,020	\$ 404,020	\$ 0	\$ 425,157	\$ 425,157
Agency for Persons with Disabilities (APD)	\$ 0	\$ 982,363	\$ 982,363	\$ 0	\$ 754,692	\$ 754,692
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 348,437	\$ 348,437	\$ 0	\$ 322,534	\$ 322,534
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 44,608	\$ 0	\$ 44,608	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 17,147	\$ 0	\$ 17,147
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 1,756,836	N/A	\$ 1,756,836	\$ 1,968,762	N/A	\$ 1,968,762
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 4,447,940	\$ 4,447,940	\$ 0	\$ 4,909,084	\$ 4,909,084
49 USC 5310	\$ 0	\$ 231,941	\$ 231,941	\$ 0	\$ 189,012	\$ 189,012
49 USC 5311	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 5,159,342	\$ 4,818,999	\$ 9,978,341	\$ 5,049,718	\$ 3,073,541	\$ 8,123,259
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 5,237	\$ 5,237	\$ 0	\$ 4,923	\$ 4,923
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 70,959	\$ 70,959	\$ 0	\$ 19,991	\$ 19,991
Local Non-Government						
Farebox	\$ 0	\$ 585,783	\$ 585,783	\$ 0	\$ 639,775	\$ 639,775
Donations/Contributions	\$ 0	\$ 37,139	\$ 37,139	\$ 0	\$ 58,426	\$ 58,426
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 223	\$ 19,091	\$ 19,314	\$ 0	\$ 41,266	\$ 41,266
Other Federal & State Programs						
Other Federal Programs	\$ 3,230	\$ 191,509	\$ 194,739	\$ 20,424	\$ 171,187	\$ 191,611
Other State Programs	\$ 0	\$ 191,020	\$ 191,020	\$ 0	\$ 197,336	\$ 197,336
Total - Revenue Sources	\$ 6,964,239	\$ 12,334,438	\$ 19,298,677	\$ 7,056,051	\$ 10,806,924	\$ 17,862,975



CTC Expense Sources

County: Hillsborough

CTC Status: Submitted

CTC Organization: Hillsborough County Board of County Commissioners

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Under Review

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 3,132,771	\$ 6,695,497	\$ 9,828,268	\$ 3,059,641	\$ 5,724,385	\$ 8,784,026
Fringe Benefits	\$ 1,396,753	\$ 2,095,195	\$ 3,491,948	\$ 1,406,299	\$ 2,043,679	\$ 3,449,978
Services	\$ 507,445	\$ 854,328	\$ 1,361,773	\$ 508,746	\$ 1,139,354	\$ 1,648,100
Materials & Supplies Consumed	\$ 520,286	\$ 1,486,214	\$ 2,006,500	\$ 290,767	\$ 792,984	\$ 1,083,751
Utilities	\$ 79,017	\$ 128,167	\$ 207,184	\$ 69,283	\$ 121,745	\$ 191,028
Casualty & Liability	\$ 112,962	\$ 896,263	\$ 1,009,225	\$ 154,234	\$ 768,436	\$ 922,670
Taxes	\$ 0	\$ 3,687	\$ 3,687	\$ 0	\$ 1,730	\$ 1,730
Miscellaneous	\$ 17,551	\$ 36,514	\$ 54,065	\$ 14,524	\$ 33,088	\$ 47,612
Interest	\$ 0	\$ 1,604	\$ 1,604	\$ 0	\$ 501	\$ 501
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 973	\$ 973
Capital Purchases	\$ 996,713	\$ 133,413	\$ 1,130,126	\$ 943,766	\$ 128,402	\$ 1,072,168
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 52,279	\$ 53,078	\$ 105,357	\$ 29,517	\$ 51,625	\$ 81,142
Purchased Transportation Services						
Bus Pass	\$ 133,718	N/A	\$ 133,718	\$ 553,901	N/A	\$ 553,901
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 14,744	N/A	\$ 14,744	\$ 25,373	N/A	\$ 25,373
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 6,964,239	\$ 12,383,960	\$ 19,348,199	\$ 7,056,051	\$ 10,806,902	\$ 17,862,953



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

Community Transportation Coordinator Evaluation FY21-22

Presenter:

Joshua Barber, TPO Staff

Summary:

The Transportation Disadvantaged Coordinating Board (TDCB) and Planning Agency Staff are responsible for conducting and approving an annual evaluation of the Community Transportation Coordinator. The evaluation looks at five major criteria to evaluate performance: reliability, service effectiveness, service efficiency, service availability, and safety. An annual customer survey of both bus pass and door-to-door clients is also conducted to understand the successes, challenges, and needs of the existing programs. Finally, a compliance workbook provided by the CTD is required which covers regulatory and statutory requirements and compliance.

A link to the Draft FY21-22 CTC Evaluation is provided in the attachments below.

Recommended Action:

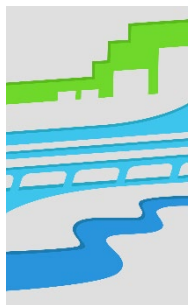
Approve the FY21-22 Community Transportation Coordinator Evaluation and transmit to the Florida Commission for the Transportation Disadvantaged

Prepared By:

Joshua Barber, TPO Staff

Attachments:

[Community Transportation Coordinator Evaluation FY21-22](#)



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Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item

Tampa MOVES Plan Update

Presenter

City of Tampa Mobility Staff

Summary

Staff will provide an update on [M.O.V.E.S.](#) (Mobility, Opportunity, Vision, Equity, and Safety), the City of Tampa's transportation plan that addresses several mobility related issues facing the City. Tampa M.O.V.E.S. is led by the City's Mobility Department with support from other City Departments and input from partner agencies in the region. It will cover all the ways to get around the City.

Tampa M.O.V.E.S. is a multi-year, multi-step planning process facilitated through the City's Mobility Department. Once completed, Tampa M.O.V.E.S. will outline transportation objectives, priorities, initiatives for the next 30 years and include the [Vision Zero Action Plan](#) which will facilitate a culture shift in how the City approaches safety.

The City of Tampa needs your help to plan for the future of our community. This fall, they will be hosting a series of town halls to get input on major planning initiatives that will affect growth and change around the city for years to come. Please join them at one of the in-person sessions or at the virtual session to participate in discussions about Tampa's long-term plans for climate equity, energy efficiency, mobility, land use and more!.

Upcoming Townhall Meetings:

- Tuesday, October 11, 5:30 p.m. at Port Tampa Community Center - 4702 W McCoy St, Tampa, FL 33616
- Tuesday, October 18, 12:00 p.m. – Virtual Meeting

Recommended Action

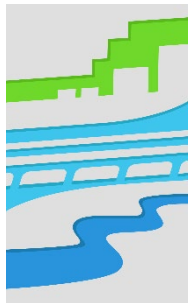
None.

Prepared By

Lisa K. Silva, AICP, PLA, TPO Staff

Attachments

[MOVES website](#)
[Presentation Slides](#)



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Hillsborough TPO
Transportation
Planning Organization

Board & Committee Agenda Item

Agenda Item:

Hillsborough County Paved Trail Big Data Survey

Presenter:

Sarah Caper and Chris Fellerhoff, Hillsborough County Community & Infrastructure Planning Department

Summary:

Hillsborough County recently conducted a paved trail “survey” using a Big Data platform. Pedestrian and bicycle trail user data for over 15 trail segments throughout Hillsborough County was collected and analyzed. County staff will provide an overview of the project.

Recommended Action:

None. For information only.

Prepared By:

Gena Torres, TPO staff

Attachments:

None.



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**HILLSBOROUGH TRANSPORTATION PLANNING ORGANIZATION BOARD
HYBRID MEETING SEPTEMBER 14, 2022
DRAFT MINUTES**

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE_*(Timestamp 1:28:09)*

Commissioner Cohen, called the meeting to order at 10:00 AM and led the pledge of allegiance. The meeting was held in person and virtual via WebEx.

II. ROLL CALL_ (Gail Reese, TPO Staff) *(Timestamp 1:28:45)*

The following members were present in person: Commissioner Harry Cohen, Commissioner Pat Kemp, Commissioner Gwen Myers, Councilmember Joseph Citro, Councilmember Lynn Hurtak, Mayor Andrew Ross, Mayor Nate Kilton, Joe Lopano, Gina Evans, Adalee Le Grand, Greg Slater, Charles Klug, Planning Commissioner Cody Powell, Board Member Jessica Vaughn

The following members were present virtually: Commissioner Kimberly Overman, Commissioner Mariella Smith

The following members were absent/excused: Councilmember Guido Maniscalco

A quorum was met in person.

A. Vote of Consent for Remote Member Participation.

Voice vote, motion passes unanimously.

III. APPROVAL OF MINUTES_ *(Timestamp 1:29:59)* – August 10, 2022

Chair Cohen sought a motion to approve the August 10, 2022 minutes. Commissioner Myers so moved, seconded by Joe Lopano. Voice vote: motion carries unanimously.

IV. PUBLIC COMMENT *(Timestamp 1:30:21)* (30 minutes total, with up to 3 minutes per speaker)
Additional comments made via [Social Media](#) and [Email](#) can be found at the end of these minutes.

- **Rick Fernandez** – Vice Chair of the TPO CAC and commenting as an individual. Incorporates by reference comments submitted in writing on September 13, 2022. Noted that the Planning Commission seat on the CAC has been vacant since August 2022. The CAC has been told that appointments are to be “slow walked” as the CAC undergoes a review by TPO Staff and that Ms. Alden asked the TPO Board to hold off on appointments due to this review. The ability of the CAC to do its work is by members showing up and being actively engaged. As of September 7, the CAC has 23 seats on the committee; four are vacant and three, excluding the Planning Commission, have been vacant for months. At least six of the members have been absent three or more times this year with one having not been present since March 2022. It was noted that the voices of Councilmember Hurtak and Maniscalco along with Commissioner Overman and the City of Temple Terrace are not being presented on the CAC. It is Mr. Fernandez’s feeling that the CAC does not

need to be revamped, a better job needs to be done with the rules and procedures in place. It was asked that appointments be made and current appointments are verified or replaced.

- **Sharon Calvert** – The agenda item “Status of board request for evaluating I-275, Bearss-Hillsborough” misrepresents the action the board requested at the June 2022 meeting. The request was to remove FDOT’s planned additional two lanes of I-275 North from the TPO’s LRTP. It was noted that the language was used so that future TPOs “don’t get stuck with this.” Such action and use of nomenclature is appalling to the hundreds of thousands of residents and visitors who use I-275 in the Tampa Bay area. Many of these people are going to Moffit, Busch Gardens, USF Hospital, etc. Rail projects have been in the LRTP for decades and have never been removed. The voters overwhelmingly voted down a rail tax in 2010. FDOT is planning to add capacity to I-275 with taxes already being paid instead of the rail projects that would require at least \$23 billion. This agenda item misleads the public and requests that future agenda topics are not put in to mislead the public.

V. COMMITTEE REPORTS & ADVANCE COMMENTS (Bill Roberts, CAC Chair; Davida Franklin, TPO Staff; Beth Alden, TPO Director) *(Timestamp 1:37:25)*

A. CAC – September 7, 2022 (Bill Roberts, CAC Chair)

- Approved
 - TIP Roll Forward Amendment 2022 – requested the committee be provided a rationale for the delay of affected projects in the future.
 - FDOT SIS Cost Feasible Plan Letter of Comment – with additional comment.
 - CAC Organizational Structure – 6P meeting start time, hybrid format, hosting optional meetings off-site, and in-person quorum of seven. Requested staff to return with proposals to address term limits, seats reserved for underrepresented demographic groups, and seats reserved for geographic areas. Noted that all elected officials serving on the TPO Board retain the ability to appoint members to the committee.
- Old/New Business
 - Moved to support the 2022 Transportation Surtax Referendum
 - Asked for a statement be prepared to identify a goal of reducing trips on the system

B. TAC – September 12, 2022 (Davida Franklin, TPO Staff)

- Approved
 - TIP Roll Forward Amendments
 - FDOT SIS Cost Feasible Plan Letter with comment
- Status Reports
 - Tampa International Airport Master Plan Process
 - Tampa Vision Zero Implementation through Maintenance

C. LRC – August 24, 2022 (Davida Franklin, TPO Staff)

- Approved
 - Comments on ETDM Project #14494 – Van Dyke Rd from Gunn Hwy to Whirley Rd
- Status Reports
 - 56th/50th Street Corridor Project
 - Plant City Canal Connector Study
 - Hillsborough County Bicycle Network Evaluation

- Health Impacts of Complete Streets
- D. BPAC – August 24, 2022** (Davida Franklin, TPO Staff)
 - No in-person quorum – unable to take action on the approval of new members
 - Status Reports
 - 56th/50th Street Corridor Project
 - Plant City Canal Connector Study
 - Hillsborough County Bicycle Network Evaluation
- E. TDCB – August 26, 2022**
 - Approved
 - Transportation Disadvantaged Service Plan Amendment.
 - Status Reports
 - Sunshine Line Update
 - HART FY2023 Budget
 - Transportation Disadvantaged Return on Investment Study
 - Health Impacts of Complete Streets LRTP
- F. ITS – July 14, 2022**
 - Status Reports
 - Freight Supply Chain Resilience Study, FDOT District 7 Smart Corridors Plan, One.Network Traffic Management Platform, I-4 Florida’s Regional Advance Mobility Elements (FRME) Project and FDOT Connected and Automated Vehicles (CAV) Program.
- G. TPO Policy – September 14, 2022** (Beth Alden)
 - Discussion on the FDOT EV charging opportunities plan. Actively looking to partner with local governments. TPO getting ready to kick off a study for EV opportunity in Hillsborough County.
- H. Public Comments Received Through Email & Social Media** (Davida Franklin, TPO Staff).
 Detailed [Email](#) and [Social Media](#) are located at the end of the minutes.

VI. CONSENT AGENDA (*Timestamp 1:46:43*)

- A. Committee Appointments**
 - CAC – Drew Newman (Planning Commission)
- B. Bylaws amendment for Transportation Disadvantaged Coordinating Board**– return the quorum to a simple majority of the seated members
- C. USF-TPO Air Quality Monitoring Fellowship MOU**

Motion to approve the consent agenda from Commissioner Kemp, seconded by Commissioner Myers. Voice vote, the motion passes unanimously.

VII. ACTION ITEMS:

- A. TIP Roll Forward Amendment 2022** (Connor MacDonald, TPO Staff) (*Timestamp 1:47:05*)
 - Review of TIP and Work Program timeline – funds must be spent prior to the end of the FY and cannot be banked.
 - Review of Roll Forward Amendment.

- One amendment requested by FDOT to roll forward three projects to FY23
 - Westshore Interchange Major Reconstruction
 - City of Tampa’s Floribaska Complete Streets project
 - HART’s new maintenance facility
- Went over public outreach
- Comment from CAC

Recommended Action: Approve the “Roll Forward” amendment (consisting of 3 projects) to the FY 22/23 TIP and recommend approval to the TPO Board.

Presentation: [TIP Roll Forward Amendments 2022](#)

Report: [Comparative Report](#)

Commissioner Kemp moved to approve the TIP Roll Forward Amendment; seconded by Mayor Ross.

Roll call vote, the motion unanimously 15 – 0.

- B. **FDOT SIS Cost Feasible Plan – Letter of Comment** (Johnny Wong, TPO Staff) *(Timestamp 1:53:50)*
- Review of the Strategic Intermodal System (SIS) and the SIS Cost Feasible Plan and how they are developed.
 - Went over the 2050 SIS CFP –
 - Projects deferred during the previous Work Program Development Cycles
 - Projects remaining from the SIS 2045 CFP
 - Projects advanced from the SIS 2045 Multi-Modal Unfunded Needs Plan
 - New projects identified as priorities
 - Review of eligibility guidelines, the funding window, funding bands and costs
 - Showed timeline and where we are in the process and where we are going
 - Went over samples of Long-Range SIS Projects (FY2033 – 2050):
 - Review of stakeholder input and updates to the letter.
 - Draft letter to FDOT for approval

Presentation: [Presentation Slides and a draft letter are included in September 2022 Agenda Packet](#)

Recommended Action: Approve the SIS Cost Feasible Plan Letter of Comment and any additional comments and/or feedback.

Discussion:

It was asked if the area of the letter regarding the managed lanes language could be stronger and similar to what has been put in previous letters. Support lane management strategies other than toll lanes. The TPO requests to be notified before projects go into the design and engineering phases. It was noted that the TPO Board passed a motion that any project that planned to use tolls as lane management, would have to come before the Board. It needs to be made clear in the SIS approval that prior to considering any toll rates it is required to have it come before the TPO

Board. It was noted that TPO Staff will have to monitor this during project phases. It was asked if today's vote would authorize tolled lanes. No, with the additional language of the motion, it will require notification to the TPO Board. It was also noted that the TPO Board has voted in the past to prohibit any toll lanes north of the Downtown Interchange to Bears Avenue. That is something that is in this letter and would like to include the prohibition in the letter or outside of it. FDOT is proposing two additional general-purpose lanes; they are in the LRTP and will be brought to the Board in October.

Commissioner Smith moved that the language regarding lane management strategies, that language be added to the letter that the TPO Board supports lane management strategies that incentivize high occupancy vehicles, alternative fuels, and transit, and that facilitate emergency response, evacuations, and safer movement of freight. The TPO has concerns about adding new toll lanes and new tolls to an interstate highway corridor that has been supported with public dollars. We would like the opportunity to be closely involved when the Department begins drafting its lane management approach and the TPO requests to be notified of the lane management approach before the design phase of preliminary engineering is proposed to be funded. Seconded by Commissioner Kemp.

Discussion:

There was concern expressed that certain tools are taken out of the toolbox before analysis. The language from the April 2022 letter was read. The language proposed in the motion was very similar. There was also concern that the language of the letter is bringing up a debate about the benefits and drawbacks of tolls. It was asked that specific language be brought back to the TPO Board in October. It was noted that the comment period closes on September 16. It was brought up that the proposed language is showing concerns about tolls and that the Board requests to be consulted before final decisions are made. The letter, as written, says the TPO will be consulted with toll rates. It was expressed that the motion language does not take anything off the table for solutions. It was suggested that a generic statement be made. It was noted that, historically, the default has been to tolls; the TPO Board has asked that this not be the default and that other management strategies be used. If tolls are the best option after analysis, it needs to be brought back to the Board for justification and approval.

Roll call vote, the motion passed 10 – 5.

Discussion:

SR 60 widening has a significant impact on east county particularly Plant City. Plant City has added millions of square feet of industrial space recently and millions on the Polk County side of the road. The projections for millions more square footage in the near future is not insignificant. FDOT is constructing a truck-only rest area at County Line and Frontage Road. This is an important piece of SIS.

Mayor Ross moved to approve the letter, seconded by Board Member Vaughn with the amended language. Roll call vote passes 11 – 4.

STATUS REPORTS

A. **Tampa International Airport Master Plan Process** (Joe Lopano, Hillsborough County Aviation Authority.) (*Timestamp 2:41:44*)

- Required by the FAA every 10 years for the next 30 years
- Review of the current state of the airport including access, economic activity, largest carriers, operating revenue sources, heading to a record year in 2023, exceeding the national recovery rates in resiliency
- Looked at expansion for service and airlines
- Went over Master Plan from 2012 and what has been completed, what is underway, and what is next; Airside D is the major project serving both domestic and international
- Review of Airside D budget and where the money is coming from, has been approved by the Hillsborough County Aviation Authority Board
- Have been doing a lot of community outreach both at the airport and at other public meetings
- Review of the overall master plan and where the airport is going with innovative and emerging technologies, forecasted passenger growth, express curbsides, new parking structure and online booking system, new office building with rental space, mobile ordering, biometric screening (exit and entry), and the flamingo art piece popularity
- Proud of accolades achieved and employee engagement

Website: [Tampa International Airport Master Plan](#)

Discussion:

- Commended the improvements at the airport and in obtaining the grants. It was asked if there is an opportunity to connect to the rail line north of the airport and if it would be possible to utilize it at some point. A better corridor would be to connect to the City of Tampa at the rental car facility. There is right-of-way available and the airport is ready to accept rail, rubber or steel wheel. A southern alignment is preferred by the airport.

VIII. **EXECUTIVE DIRECTOR'S REPORT** (*Timestamp 2:57:39*)

- ### A. Status of board request for evaluating I-275, Bearss – Hillsborough
- Possible amendment to LRTP, will be bringing it back in October for discussion
 - Looking at many different impacts to traffic situations, coordination of transit projects in the corridor, and impacts on the surrounding this area.
 - If the board would like to proceed further with public engagement and notice of a public hearing, that would be the time for that guidance.
- ### B. Sunrunner BRT field trip – PSTA has offered a bus and tour guide, Tuesday, November 15th in the afternoon. Will be round trip of 1 to 1 ½ hour. This will be in place of the November meeting.
- ### C. EPC Review of I-275 Construction Air Quality Concerns
- Scheduled for presentation at the EPC meeting and will be coming back to this Board in October for an update.
- ### D. Quarterly regional meeting for the Tampa Bay TMA Leadership Group on September 23rd.
- ### E. Regional Gulf Coast Safe Streets Summit will be on November 3rd in Lakeland and hosted by Polk County.

IX. OLD & NEW BUSINESS (Timestamp 3:02:50)

- A. Commissioner Smith pointed out that in the addendum, section B, there is a fact sheet about SR 56 extension. The County Commission became concerned and sent a letter to FDOT expressing vehement opposition to any corridors that would be coming into Hillsborough County through the nature preserve areas. It seems this project is still a possibility; it looks about the same but with some area added. Requested FDOT come back and give a report on where this project is.
- B. Next meeting is on October 12, 2022.

X. ADJOURNMENT – The meeting adjourned at 11:39 PM

The recording of this meeting may be viewed on YouTube: [Meeting Recording](#)

Social Media

None

[\(Return to Minutes\)](#)

Email

Board Folder was emailed to the TPO Board on 9/13/2022

Mitch Perry, Bay News 9 – Asked if the County has any future plans for diesel powered multi-unit trains

Mauricio Rosas – Gave suggestions for changing bad driving behavior

Eng Gin Moe – Thanks Assistant Executive Director Allison Yeh for presenting to the U.S. Singapore Third County Training Program

Neil Consentino – Advocated for repurposing the soon-to-be demolished northbound span of the Howard Frankland Bridge

Rick Fernandez – Asked for data on high-speed crashes and injuries at the Downtown Interchange

Sharon Calvert – Made a public records request for a copy of the status of the Board's request for evaluating I-275 between Bearss and Hillsborough Avenues

Tammany McDaniel, Health Choice Network - Requested a Letter of Support for an upcoming USDA grant application

Olivia George, Tampa Bay Times – Asked for an estimate of the amount of transportation surtax collections that would be paid by non-resident commuters and tourists

Don Balaban – Requested letter of comment on Florida Department of Transportation's study of US 301

Summary of Committee Reports and Public Comments – September 2022

Please note: Due to the Technical Advisory Committee’s meeting occurring on Monday, September 12, the Board does not have a committee report from that committee in advance. The items mentioned in this report serve as a verbal update in lieu of their committee report.

Items pertaining to action items:

- TIP Roll Forward Amendment 2022
 - Approved by the Technical Advisory Committee and the Citizens Advisory Committee
- Florida Department of Transportation Strategic Intermodal System (SIS) Cost Feasible Plan – Letter of Comment
 - Approved by the Technical Advisory Committee
 - The Committee also suggested that the letter could also ask for consideration of wrong-way-driving reduction treatments at the interchange projects.

Items pertaining to status reports:

- Tampa International Airport Master Plan Update Status update
 - Presented to the Technical Advisory Committee
 - There was positive feedback; members had interest in whether Tampa International Airport would become a hub airport with the addition of the new airside D
 - The committee also appreciated the blue express curbside service, the amazing flamingo sculpture, and the ability to pay reduced parking online

Additional notes from the Technical Advisory Committee meeting on September 12:

- The Technical Advisory Committee heard a status report on Tampa Vision Zero Implementation through Maintenance. The approach to advancing vision zero projects through maintenance was very impressive – especially the fact that at most there is only an 18% overage in cost to a programmed maintenance project to add features that greatly benefit safety to cyclists and pedestrians.

Summary of Public Comments – September 2022*

***Comments received through email; received no social media comments regarding the agenda including the Roll Forward TIP Amendment**

Mitch Perry, Bay News 9 – Asked if the County has any future plans for diesel powered multi-unit trains

Mauricio Rosas – Gave suggestions for changing bad driving behavior

Eng Gin Moe – Thanks Assistant Executive Director Allison Yeh for presenting to the U.S. Singapore Third County Training Program

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Olivia George, Tampa Bay Times – Asked for an estimate of the amount of transportation surtax collections that would be paid by non-resident commuters and tourists

Don Balaban – Requested letter of comment on Florida Department of Transportation’s study of US 301

Please note: Attachments referenced by the public commenters are included in the email Cheryl Wilkening sent to board members yesterday evening.

This concludes my report. Ms. Alden will now give an update on the Policy Meeting that just occurred.



14th Annual **YES! F.A.I.R.** Family Abilities Information Rally

- Better:
- Transportation
 - Accommodations
 - Inclusion
 - Services

Lesley "Les" Miller Jr.
**All People's Park &
 Life Center**
6105 E. Sligh Ave.
Tampa, FL

Imagine...

Saturday, November 5, 2022
10 AM – 3 PM

FREE Parking – FREE Admission



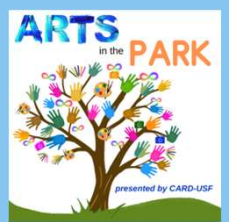
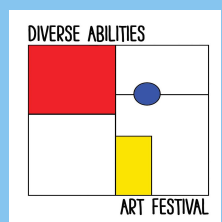
**Diverse Abilities
 Art Festival**

100+ disability-related exhibitors, entertainment,
 food trucks and activities for the whole family

www.yesunited.org / YESofAmericaUnited@gmail.com

In Partnership with
**Hillsborough
 County Florida**

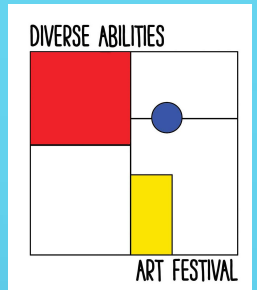
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Workshops

Saturday, November 5, 2022
10 AM – 3 PM

At the YES F.A.I.R.

Lesley "Les" Miller Jr.
All People's Park & Life Center
6105 E. Sligh Ave.
Tampa, FL



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**Independent Accountants' Report on
Compliance Consulting Services**

2020-21 Compliance Monitoring Report

**Hillsborough County Board of County Commissioners
Hillsborough County Community Transportation Coordinator**



**Compliance Consulting Services
Hillsborough County Board of County Commissioners
Hillsborough County Community Transportation Coordinator
2020-21 Compliance Monitoring Report**

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October 11, 2022

Florida Commission for the Transportation Disadvantaged
Tallahassee, Florida

Hillsborough County Board of County Commissioners
Hillsborough County Community Transportation Coordinator
Tampa, Florida

We have performed specific compliance consulting services as enumerated in FCTD's 2020-21 monitoring tool. These services were contracted by the Florida Commission for the Transportation Disadvantaged (FCTD) to comply with its programmatic oversight and monitoring responsibilities related to:

- *Florida Statutes Chapter 427*
- *Florida Administrative Code Rule 41-2*
- *Florida Administrative Code Rule 14-90*
- *The Transportation Disadvantaged Service Plan (TDSP)*
- *The System Safety Program Plan (SSPP)*
- *The FCTD Memorandum of Agreement (MOA)*

These consulting services were conducted in accordance with the Statements on Standards for Consulting Services established by the American Institute of Certified Public Accountants. The sufficiency of the consulting services is solely the responsibility of FCTD. Consequently, we make no representations regarding the sufficiency of the consulting services performed, either for the purpose for which this report has been requested or for any other purpose.

On September 19th and 20th, 2022, we visited Hillsborough County Community Transportation Coordinator (CTC) and performed compliance consulting services as summarized in FCTD's 2020-21 compliance monitoring tool for the period of July 1, 2020 through June 30, 2021. The procedures performed and our related findings begin on page 2 of this report.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on the CTC's compliance with the statutes, plans, and agreements identified above. Accordingly, we do not express such an opinion.

This report is intended solely for the information and use of FCTD, the CTC's governing board and CTC management, and is not intended to be and should not be used by anyone other than these specified parties.



Thomas Howell Ferguson P.A.
Tallahassee, Florida

**Hillsborough County Board of County Commissioners
Hillsborough County Community Transportation Coordinator
2020-21 Compliance Monitoring Report**

Executive Summary

Organization Environment: Urban
 Organization Type: Government
 Network Type: Partial Brokerage

CTC Overview

Hillsborough County Board of County Commissioners was designated by the Commission to be the Community Transportation Coordinator for Hillsborough County in 1990 and most recently in 2021. A summary of data metrics related to the CTC’s operational results which were extracted from the Trip & Equipment Grant invoices submitted to FCTD during the periods July 1, 2019 through June 30, 2020, as well as July 1, 2020 through June 30, 2021, are as follows:

CTC Trip & Equipment Grant Invoice Data	Fiscal Year Ended June 30, 2020	Fiscal Year Ended June 30, 2021
Number of total trips	23,336	28,224
Number of total miles	288,967	230,615
Number of trips that crossed County lines	205	162
Number of unduplicated riders	812	749
Average miles per trip	12.38	8.17
Average time per trip	27 Minutes	24 Minutes
Average amount invoiced per trip	\$50.86	\$53.85

****Data is included for informational purposes only*

Findings

We performed specific compliance consulting services based on the detailed testing tasks identified in the FCTD’s 2020-21 monitoring tool. Our procedures were performed using firm and professional standards. A summary of the testing categories used during this engagement and the related monitoring results are provided as follows:

Monitoring Results/Issues	Prior Year Findings - Resolved	Prior Year Findings - Unresolved	Current Year Findings
General Information	-	-	-
Florida Statutes Chapter 427	-	-	-
Florida Administrative Code Rule 41-2	-	-	-
Florida Administrative Code Rule 14-90	-	-	-
Internal Control Survey	-	-	-
Financial Activity Analysis	-	-	-
TD Rate Calculation	-	-	-
TOTAL	-	-	-

Detailed information about these findings is provided in the following Schedule of Findings. If the CTC has current year findings, it must submit a Corrective Action Plan response to FCTD within 30 days of receipt of this report. If you have questions about the Corrective Action Plan process, please contact your FCTD Project Manager.

**Hillsborough County Board of County Commissioners
Hillsborough County Community Transportation Coordinator
2020-21 Compliance Monitoring Report**

Executive Summary

Suggestions

Other matters or circumstances may have been noted by us as we completed the indicated monitoring tasks. Detailed information about these observations and our related suggestions is provided in the following Suggestions Letter. The suggestion resulting from our site visit is summarized as follows:

Suggestion #1 – Enhance AOR and Rate Model Procedures

This correspondence, including all attachments, is intended solely for the information and use of the FCTD, CTC management, and the CTC’s governing board and is not intended to be and should not be used by anyone other than these specified parties.

**Hillsborough County Board of County Commissioners
Hillsborough County Community Transportation Coordinator
2020-21 Compliance Monitoring Report**

Schedule of Findings

Findings

We performed specific compliance consulting services based on the detailed testing tasks list in FCTD's 2020-21 monitoring tool. The monitoring procedures performed included sufficient tests of details of transactions, file inspections, and inquiries (1) to determine the status of recommendations from the prior year monitoring visit(s) and (2) to adequately support the current year findings and recommendations. Detailed information for these items is disclosed in the following section of this report.

Prior Year Findings

No findings were noted in the prior year.

Current Year Findings – Monitoring Period = July 1, 2020 through June 30, 2021

No findings noted during the current monitoring period.

Suggestions Letter

October 11, 2022

Florida Commission for the Transportation Disadvantaged
Tallahassee, Florida

Hillsborough County Board of County Commissioners
Hillsborough County Community Transportation Coordinator
Tampa, Florida

In planning and performing the specific compliance consulting services for Hillsborough County Board of County Commissioners, the Hillsborough County Transportation Coordinator (CTC) for the period July 1, 2020 through June 30, 2021, we considered the CTC's program activities, its operating model, and disclosed internal controls in order to complete the tasks identified in FCTD's monitoring tool and not to provide assurance on the entity's internal control.

However, during this monitoring engagement, we became aware of certain matters that are opportunities for strengthening internal control and/or operating efficiency. In our report dated October 11, 2022, we reported on the CTC's instances of noncompliance with the types of compliance requirements that could have a significant effect on the state programs monitored by FCTD. This letter does not affect that report.

We recommend FCTD review the status of these comments during the next monitoring cycle. We would be pleased to discuss these comments, which are described below, in further detail at your convenience, to perform any additional study of these matters, or to assist you with implementation of the recommendations.

Suggestions from 2020-21 Onsite Monitoring Visit

Suggestion #1: Enhance AOR and Rate Model Procedures

To ensure consistency in its preparation, we recommend the CTC further enhance written procedures in regard to preparing the AOR and Rate Model. We recommend the policy identify the position responsible for preparing the AOR and Rate Model and the specific position responsible for independently reviewing the AOR and Rate Model prior to submission to the FCTD. The policy should also address how the preparer and reviewer will evidence their roles in the process (e.g. initial and date each document).



Thomas Howell Ferguson P.A.
Tallahassee, Florida

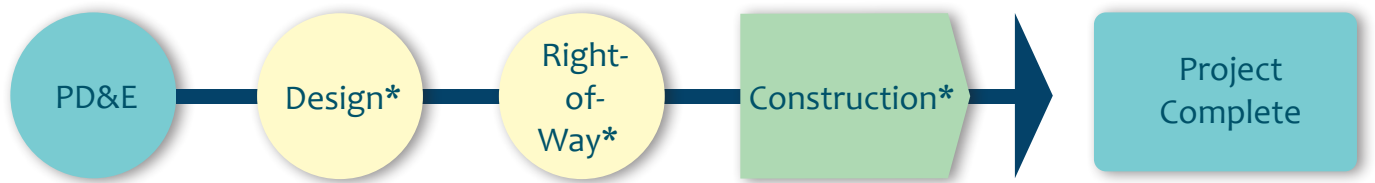
Project Schedule

	2020				2021				2022				2023			
	Spring	Summer	Fall	Winter	Spring	Summer	Fall	Winter	Spring	Summer	Fall	Winter	Spring	Summer	Fall	Winter
Project Begins	📅															
Data Collection	████████████████████															
Engineering & Environmental Analysis	██															
Selection of Preferred Alternative													✅			
Newsletter #1													✉️			
Preferred Alternative Public Meeting													🗣️			
Study Complete													✅			
Newsletter #2													✉️			

*Subject to Change

Transportation Development Process

We are here



*Funding TBD

You may share your comments about the project in several ways:

1. If attending the in-person event, complete a comment form and place it in the comment box at the meeting or mail to **Manny Santos, E.I.**, Project Manager, 601 E. Kennedy Blvd., Capital Programs Dept., 22nd Floor, Tampa, FL 33602.
2. Email comments to the Project Manager, Manny Santos, E.I., at santosm@hillsboroughcounty.org
3. Submit your comment through the project website at <https://hcflgov.net/HCEngage>

All comments must be submitted or postmarked by October 24, 2022, to be included as part of the public meeting record.

Contact Information

Manny Santos, E.I.
 Project Manager
 601 E. Kennedy Blvd.,
 Capital Programs Dept., 22nd Floor
 Tampa, FL 33602
 (813) 307-1921
santosm@hillsboroughcounty.org

Additional Project Information:

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons wishing to express their concerns about Title VI may do so by contacting Albert Coleman, Equal Opportunity Coordinator, P.O. Box 1110., Tampa, FL 33601, call (813) 272-6554, or via email at ColemanA@HCFLgov.net.

The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by the Florida Department of Transportation (FDOT) pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated May 26, 2022, and executed by the Federal Highway Administration and FDOT.



Hillsborough County Florida

Tampa Bypass Canal Trail

Project Development & Environment (PD&E) Study

Financial Project ID: 439482-1-28-01
 CIP# 69660000, BOCC# 20-1290
 October 11, 2022



Project Location Map



Hillsborough County, in coordination with the Florida Department of Transportation (FDOT), is conducting a Project Development and Environment (PD&E) Study to evaluate the proposed trail along the Tampa Bypass Canal Trail from N. 34th Street to Bruce B. Downs Blvd. (County Road 581).

The purpose of this PD&E study is to evaluate and document potential engineering and environmental effects of any proposed improvements. The project goal is to provide recreational and social opportunities for residents and visitors, connecting the communities of New Tampa, Temple Terrace, East Lake/Orient Park and Palm River along the trail to each other as well as to the resources in North Tampa, South Tampa, and Hillsborough County. This facility is intended to serve as part of the State's SUN Trail system as a planned regional multi-use trail connection between Zephyrhills and Tampa. This trail and future trail network will serve all residents and visitors to Tampa, New Tampa, and surrounding communities looking for safe, natural areas to bicycle, walk and hike.

This public meeting is being held to present information about the preferred alternative and the engineering and environmental analyses completed to date. This meeting provides the public an opportunity to offer feedback on the preferred alternative for this meeting record. Maps, drawings and other information depicting the proposed improvements are available for public review. Representatives from Hillsborough County are available to discuss proposed improvements, answer questions, and receive comments.

Project Goals

1. Provide recreational, commuting, and social opportunities for residents and visitors
2. Connect and expand existing paved trail network

Schedule

In-Person Option

Date: October 11, 2022
 Time: 5:30 p.m. - 7:30 p.m.
 Location: Veterans Memorial Park
 3602 US-301
 Tampa, FL 33619

Virtual Engagement Platform

Start Date: October 11, 2022
 End Date: October 24, 2022
 Location: <https://hcflgov.net/HCEngage>

What is a PD&E Study?

A Project Development and Environment (PD&E) study is the formal process that develops and compares alternatives to determine a preferred action that meets project needs, while minimizing impacts to the social, cultural, natural, and physical environments. Engaging the public by sharing and receiving information is a key component of this process and is required by the National Environmental Policy Act.

Evaluation Matrix

Evaluation Criteria	No-Build Alternative	Preferred Alternative Total	Preferred Alternative Segments						
			Segment Number	1	2	3	4	5	6
			Limits	N. 34th St to S. Maydell Dr	S. Maydell Dr to South of I-4	I-4 Crossing	North of I-4 to Harney Rd	Harney Rd to E. Fletcher Ave	E. Fletcher Ave to CR 581 (Bruce B Downs)
Potential Right-of-Way (ROW) Effects (acres)			Length (Miles)	2.5	4.3	0.3	3.3	2.7	4.7
Owner: CSX Transportation	0	0.10		0.00	0.10	0.00	0.00	0.00	0.00
Owner: Private	0	3.53		1.75	1.16	0.01	0.61	0.00	0.00
Total Acres	0	3.63		1.75	1.26	0.01	0.61	0.00	0.00
Potential Relocations									
Number of business relocations	0	0		0	0	0	0	0	0
Number of residential relocations	0	0		0	0	0	0	0	0
Potential Environmental Effects									
Archaeological probability / Historical sites identified ¹	None/0	Low-High/37		Low / 4	Low / 29	Low / 1	Low / 6	High / 0	High / 0
Section 4(f) sites ³	0	11		3	3	0	2	3	1
Wetlands (acres)	0	4.76		1.26	0.49	0.00	2.77	0.24	0.00
Threatened and endangered species likelihood of occurrence	None	Varies		Moderate	High	Moderate	High	Moderate	High
Essential Fish Habitat (acres)	0	0.29		0.25	0.04	0.00	0.00	0.00	0.00
Petroleum and hazardous material sites (ranked as high / medium) ¹	0/0	3/12		2/4	1 / 5	0 / 1	0 / 1	0 / 1	0 / 0
Estimated Project Costs (2022 Cost)									
Wetland Mitigation Cost ²	\$0	\$663,300		\$175,600	\$68,300	\$0	\$386,000	\$33,400	\$0
Right-of-Way Cost	\$0	\$6,131,300		\$2,299,100	\$3,022,800	\$166,000	\$643,400	\$0	\$0
Construction Cost	\$0	\$25,999,000		\$2,004,000	\$7,867,000	\$3,483,000	\$4,894,000	\$4,620,000	\$3,131,000
Design (20% of Construction Cost)	\$0	\$5,199,800		\$400,800	\$1,573,400	\$696,600	\$978,800	\$924,000	\$626,200
Construction Engineering & Inspection (10% of Construction Cost)	\$0	\$2,599,900		\$200,400	\$786,700	\$348,300	\$489,400	\$462,000	\$313,100
Preliminary Estimate of Total Project Costs	\$0	\$40,593,300		\$5,079,900	\$13,318,200	\$4,693,900	\$7,391,600	\$6,039,400	\$4,070,300

1. Resources that occur in more than one segment are listed in each segment. However, they are only counted once in the Preferred Alternative total column.
 2. Mitigation cost based on \$139,354 per acre for Fiscal Year 2026/27 from FDOT Work Program Instructions

Preferred Alternative

The Preferred Alternative consists of a 17.7-mile proposed trail within the study limits. Most of the proposed trail will be a 12-foot asphalt trail, but there may be slight variations in the width in certain areas. The project study corridor has been divided into six segments to help define the implementation and phasing of future projects. The proposed project segments are identified from south to north as follows:

- Segment 1 – N. 34th Street to Maydell Drive (2.5 miles)
- Segment 2 – Maydell Drive to south of Interstate 4 (I-4) (4.3 miles)
- Segment 3 – I-4 Crossing (0.3 miles)
- Segment 4 – North of I-4 to Harney Road (3.3 miles)
- Segment 5 – Harney Road to E. Fletcher Avenue/Morris Bridge Road (2.7 miles)
- Segment 6 – E. Fletcher Avenue/Morris Bridge Road to CR 581 (Bruce B. Downs Boulevard) (4.7 miles)

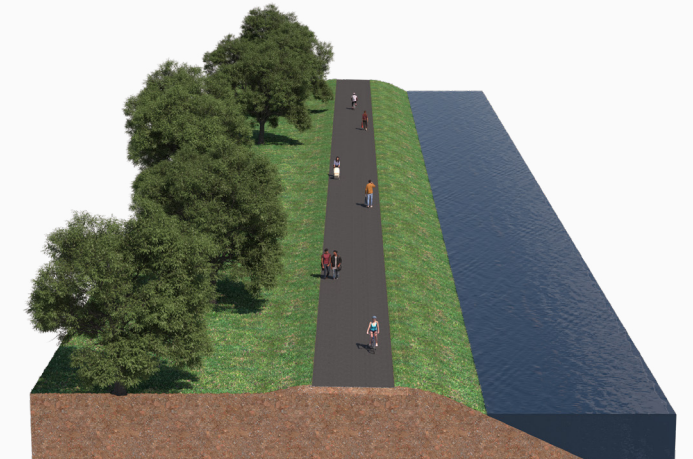
Any right-of-way (ROW), or land, needed for the proposed improvements will be obtained by agreements with local agencies, donation, easement, or purchase from willing sellers. Based on the statutory requirements associated with use of FDOT SUN Trail funding, ROW acquisition via eminent domain is not anticipated.

Typical Sections



12'

Typical Section 1
General Trail Typical Section



12'

Typical Section 2
General Trail Typical Section



12'

Typical Section 3
Railroad and Interstate Underpass



12'

Typical Section 4
Highway Underpass



6' | 10' | 10'

Typical Section 5
Washington Street with Sharrow lanes and a sidewalk