

## 2023 Proposed General Planning Consultant Selection Calendar

### Items

Request TPO attorney to update contract  
(*updated contract due by Feb. 27*)

Draft ad for review

Request Ad

Date of Ad in FAR (5pg Letter of Response)

Place Ad on Website &

Send to Consultant Mailing List

Draft scoring sheet for review

**Letter of Response (LOR) due**

Disburse LOR letters to panel via email

**Panel scores LORs Response due**

List of recommended firms on website &  
email firms/teams

Mail-out to TPO board

Consultant Selection by TPO board

Technical & Fee Negotiations

Execute Contracts effective July

### Schedule

Monday, December 5

Monday, December 19

Friday, January 6

Monday, January 9

Monday, January 9

Friday, January 13

**Monday, February 6, 5 PM**

Tuesday, February 7

**Tuesday, February 21, 5 PM**

Monday, February 27 *9 AM on website*

March 1

March 8 at *TPO Meeting*

By May 3 or June 7 mail-outs

May 10 or June 14 at *TPO Meeting*

*\* Include date, location, and time limit and list of questions for presentation*